



Aciris Accounting & Tax Inc.

Professional Services For Success!

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YOUR PERSONAL TAX CHECKLIST

- PLEASE BRING YOUR PREVIOUS YEARS NOTICE OF ASSESSMENT FROM REVENUE CANADA AND THE FOLLOWING SLIPS/RECEIPTS.

Revenue

- Rental Revenue

Expenses

- | | |
|---|--|
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Legal, Accounting and other professional fees |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Property Taxes |
| <input type="checkbox"/> Mortgage Interest | <input type="checkbox"/> Condominium Maintenance Fees |
| <input type="checkbox"/> Mortgage Broker's Fees | <input type="checkbox"/> Salaries and Benefits |
| <input type="checkbox"/> Maintenance and Repairs | <input type="checkbox"/> Travel |
| <input type="checkbox"/> Management & Administration Fees | <input type="checkbox"/> Utilities (Heat, Hydro, Water & Cable) |
| <input type="checkbox"/> Auto Expenses | |
| <input type="checkbox"/> Office Expenses | |

Note: Capital Cost allowance cannot be claimed to create or increase a rental loss.

Prompt, Convenient & Professional Service - Aciris Accounting
To Speak to A Tax Advisor, Call Us (416-227-2005) or email: info@aciris.com

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**Note: The Canada Revenue Agency will no longer mail out cheques for any payments. Please ensure that you provide your direct deposit information or a void cheque.*